

Attention!

Please be sure to include all paid elected or appointed officials on this online survey.

- If you have a mayor, clerk, treasurer, trustee, or board member that is paid a small amount annually or on a per-meeting basis, report them on this online survey.
- These elected or appointed employees should be reported in Section A. CENTRAL GOVERNMENT ADMINISTRATION in either 1. Financial administration or 2. Central administration.

The screenshot shows a web-based survey form. At the top, a purple header bar contains the text "A. Central Government Administration". Below this, a question is displayed: "3. For each applicable pay period that includes March 12, 2016, what were the TOTAL number of employees and TOTAL gross payroll amounts for both full-time and part-time employees? Please also report the number of part-time hours paid for each applicable pay period with part-time employees." A blue link "Show Instructions" is positioned below the question. A light purple box labeled "Payroll Codes" contains the following text: "W = Weekly; B = Bi-Weekly; T = Twice a Month; M = Monthly; Q = Quarterly; S = Semi-Annually; A = Annually". Below this, a section titled "1. Financial administration" is shown, with a sub-header "Include" followed by a bulleted list: "• Employees of treasurer's, auditor's, or comptroller's office", "• Tax assessment, tax billing and collection employees", "• Budgeting and purchasing employees", "• Employees of central accounting offices", and "• Information technology employees".

If you need assistance with your response, please contact us by phone at 1-800-832-2839 Monday through Friday, 7 AM and 5 PM Eastern time, or email us at ewd.employment.survey@census.gov.

Thank you for participation in the 2016 Annual Survey of Public Employment & Payroll. The Census Bureau appreciates your help.